

ISI - Satellite Meeting

GENERAL INFORMATION

Venue

Copenhagen University
Copenhagen Biocenter – Lundbeck Auditorium
Ole Maaløes Vej 5
2200 Copenhagen N

<http://www.biocenter.ku.dk/>

Conference Secretariat

ISI Satellite Meeting
c/o DIS Congress Service
Herlev Ringvej 2C
DK-2730 Herlev
Denmark
Telephone: +45 4492 4492
Telefax: +45 4492 5050
E-mail: isi@discongress.com

Registration fees

	Before 1 June, 2011	After 1 June, 2011
Registration fee	DKK 900	DKK 1,040

Please note that VAT is not added on conference payments in Denmark, and therefore is not deductible.

The following items are included in the participant fee:

Attendance at all sessions, final programme, abstract book, lunches, coffee/tea in breaks during conference days and welcome reception on 17 August.

Final Registration

Participants must register at the Registration Desk at Copenhagen University upon arrival at the Conference. Please remember to bring your confirmation of participation.

Financial Support

Limited financial support is available for local expenses. It might cover conference fee and hotel expenses, possibly in shared rooms.

Please indicate in the application if you have special wishes about whom you want to share room with. It will be attributed in priority to PhD students and young postdocs. Candidates for support should send a motivation letter, an extended abstract and a short CV to hek@discongress.com, emailed as a single PDF file. Also recommendation letters can be included in the application.

Please tick off the application box when you register.

The deadline for support application is April 1, 2011.

Payment

Payment must be made in Danish Kroner (DKK) to the order of ISI, c/o DIS Congress Service and remitted as follows:

- by **bank transfer** to account No. **4180- 4180 741712 (ISI) – IBAN No. DK10 3000 4180741712**
Swift code: **DABADKKK** in Danske Bank, Frederiksberggade 1, DK-1459 Copenhagen K, Denmark.
- By **electronic invoice** (only for Danish delegates). På grund af den lange ekspeditionstid for EAN-fakturaer, er denne betalingsmåde ikke mulig senere end 30 dage før konference start.
- by charging your **Credit Card**

IMPORTANT: Please remember to state **ISI** and **participant's name** on all money transfers to the Conference Secretariat.

If you have made a late payment, please bring copy of payment to the congress.

Terms and conditions

Confirmation

If the Congress Secretariat receives the completed registration form before 16 August, 2011, written confirmation of registration will be e-mailed to the Congress participant upon receipt of registration fees. All registrations received after this date will be processed on site and will not release a written confirmation. Registration made after 16 August, may lead to minor delays at the registration desks in connection with the issuing of documentation and settlement of accounts. Please remember to bring your proof of payment for presentation upon request.

It is your personal responsibility that all details such as address, booked events, number of tickets, hotel reservation, date of arrival and departure, etc. are in accordance to your wishes. We therefore strongly recommend that you read and check the letter of confirmation of registration carefully to avoid errors. In the event of any errors in the confirmed, please contact [DIS Congress Service](#) in writing immediately.

Cancellation of participation (a written request is mandatory)

Pre-registered participants who are unable to attend the Conference will have their paid fees refunded less a processing fee of DKK 400 provided written notice of non-attendance is received by the Conference Secretariat before 22nd July, 2011. All refunds will be processed after the Conference. If cancellation is made after this date no refund of fee can be expected.

Social Events

Dinner, Nørrebro Brew House, Thursday 18 August, 19:00 hrs.

The microbrewery is housed in a former metal factory dating back to 1857 on Ryesgade in Nørrebro – a ten-minute drive from the Copenhagen City. In this light, modern restaurant you can enjoy modern Nordic brasserie food with a wide selection of beers, all brewed in full view in the Hall.

Price: DKK 500

Accommodation

Reservation

In order to secure an accommodation suiting your needs and wishes, you are encouraged to book as soon

as possible. If you require a triple bedroom, please contact DIS Congress Service in writing, stating all names and arrival and departure dates.

Participants who want to book hotel accommodation should indicate the preferred hotel on the hotel reservation form online. If the hotel of your choice is not available at the time of booking, the closest alternative will be allocated.

If for some reason it is more convenient for you to book the hotel room after having registered for the congress it is still possible to book and achieve the favourable congress rate.

In order to book a room after having registered online please email us on participants@discongress.com

Hotels available are:

Comfort Hotel Xpress***

The hotel is situated next to Østerport train station, which takes you to and from Copenhagen airport and the city centre easily and fast. We offer free wireless Internet, free fair trade coffee, free English newspapers and a 24 hour reception.

Furthermore, you can easily reach The Little Mermaid, Kongens Nytorv, Nyhavn and Strøget with all the shops within 10- 15 minutes of walking. Enjoy a drink in our lounge, watch television at our flatscreen tv, check messages on our free computers or experience city life go by outside our big panorama windows.

Prices: Single room DKK 895 / double room DKK 1,095 per night incl. breakfast

Østerport station: 50 Metres

Metro: 2,1 km

Transportation time to the Biocenter is 23 minutes : Walk to Østerport Station and take the train 1 stop to Nørreport Station (all trains towards Copenhagen stop at this station). From Nørreport St. you can take bus 6A to the Biocenter.

Walking distance: 2,8 kilometres

Ibsens Hotel***

Ibsens Hotel is located in the heart of Copenhagen, in the delightful Nansensgade area next door to cafés, quirky shops and restaurants, and the City Lakes. Nørreport Station is only 5 minutes' walk away. The 118 rooms at Ibsens Hotel are cosy and each floor is kept in a unique style. One floor is entirely in the classic Danish design, others in a more bohemian taste, with interesting and unique antique pieces scattered around them. Guests are offered free high-speed Internet all over the hotel.

Prices: Single room DKK 925 / double room DKK 1,125 per night incl. breakfast

Nørreport station: 500 Metres

Metro: 500 metres

Transportation time to the Biocenter is 10 minutes : Walk from the hotel to Nørreport Station and take bus number 6A to the Biocenter.

Walking distance: 2,3 kilometres

Cab Inn City***

The hotel is located just behind Tivoli Gardens in the heart of Copenhagen. All 350 rooms have private bath, toilet, television, telephone and an electric kettle with free tea and coffee. All standard rooms have bunk beds. Rooms are available especially for wheelchair users. 24-hour reception. The hotel has a breakfast restaurant and its own parking facilities.

Prices: Single room DKK 545 / double room DKK 675 per night

Central station: 500 metres

Metro: 1 km

Transportation time to the Biocenter is 28 minutes : Walk from the hotel to the Central Station and take bus number 6A to the Biocenter.

Walking distance: 4,4 kilometres

Deposit, cancellation and changes

Reservations of hotel rooms must be backed up by a pre-payment. The payment serves as a guarantee to the hotel and will be deducted from the participants' hotel bill upon check-out. In case of cancellation: Before 1st of July the deposit will be refunded. Between 1st of July and 1st of August, the deposit will only be refunded if DIS Congress Service is able to allocate the room to another guest. After 1st of August no refund of hotel deposit will be made. Please note that all hotels are legally authorized to charge the entire stay as booked by the customer also in case of no-show or early departure. All changes **must be made to DIS Congress Service in writing and not to the hotel.**

Useful information

Visa

The entry formalities for the Kingdom of Denmark vary according to the country of origin. Congress delegates are asked to address enquiries about entry and vaccination requirements to the travel agent or to the local Royal Danish Embassy / Consulate / Representation in the home country. Further information can be obtained on www.um.dk/en

Local Transportation

The Metro train from Copenhagen Airport offers you a direct train every 4-6 minutes to the city centre of Copenhagen and will take approximately 14 minutes. Please check www.m.dk for further information. A taxi from Copenhagen Airport to the city centre is approximately DKK 250 (no extra charges for suitcases).

Phone numbers for Taxa:

35 35 35 35 (Taxa 4x35)

32 51 51 51 (Amager-Øbro Taxa)

Liability and Insurance

Neither the Organisers (Copenhagen University) or the Conference Secretariat will assume any responsibility whatsoever for damage or injury to persons or property during the Conference. Participants are recommended to arrange for their personal travel and health insurance.

Climate

The weather in Denmark in August is normally very pleasant, usually sunny. However, on occasion an umbrella may be useful. Daytime average temperature is around 22^oC, evening temperature around 15^oC. For more information please see: www.dmi.dk

Banks

Normal banking hours are from 10:00 to 16:00 hrs. Monday to Friday. On Thursday banking hours are extended to 18:00 hrs. Extended banking facilities are available at Copenhagen Central Railway Station 7 days/week between 07:00 and 21:00 hrs. There are ATMs usually located in connection with a bank branch, which accept a variety of international credit cards. The cards accepted are indicated on the dispenser.

Shops

The shops are open from 09:30/10:00 to 18:00/19:00 hrs. Monday through Thursday and 09:30/10:00 to 20:00 on Friday and 09:00 to 17:00 on Saturday/Sunday.

Tips

Tips are always included in the prices given in taxis and restaurants.

Electricity

Electricity is supplied at 230 volts A/C, 50 Hz cycle.

Emergency Services

Police - Ambulance - Fire Brigade

* Dial 112

Changes

The Organisers reserve the right to adjust or change the programme as necessary.

For further information about Copenhagen, please visit www.aok.dk or www.woco.dk